**Certification Conference for Institutions of Higher Education and Providers of Certification Programs Winter 2017 Jan. 25 Anderson University Center Room 201 Pacific Lutheran University**

8:30-9 Gather, settle in, grab a nametag since we have new certification people among our colleagues

9:00 Introductions, agenda review, housekeeping, institutional updates

9:20 OSPI staff David Kinnunen, Laura Gooding, Mallory Torimino, Kara Hurn

OSPI Certification Presentations on Officers’ Concerns, Discussion of Best Practices from OSPI and IHEs

* eCert problem resolution – whom to call/email?
* Updates on e-Cert system, what problems have been addressed? In the queue? New features and timeline of implementation
* Problems with Preresidency Clearance applications
* Coordinating fingerprints applicants had done for Department of Early Learning (DEL) with OSPI
* Problems with Certification applications
* Review of how to request a substitute certificate upon certification program completion
* Review of how to use communication logs, upload documents, what’s appropriate
* Review of reporting features in eCert
* Conditional certificates as they relate to PRC
* IHEs using electronic certification files and/or paper files, any guidance on what’s acceptable, storage, what needs to be saved at institutional level and for how long
* WAC changes and other relevant updates
* Other issues OSPI Certification Office Staff encounter they’d like us to know about, how to make each other’s jobs easier
* Uploading test scores

10:30 Break

10:40 Certification issues continued

11:25 Patti Larriva, PESB representative, to address updates on Educator pathways, any news on PPA changes, endorsement tests, scarcity of pathway added endorsement options in some subjects, alternative pathways, test vouchers, etc. Information we’d like to share with PESB.

11:55 Announcements

12:00 Lunch with WACTE if you can stay, or see you the morning of April 26 at EWU