May 20, 2016

Washington State Department of Social and Health Services

Olympia CSO #34

6860 Capitol Blvd.

Tumwater, WA 98501

To Whom it May Concern:

Master in Teaching program student Christopher Berntsen, enrolled spring quarter 2016, has been and remains on temporary medical leave from classes since April 28, 2016. He will be receiving an incomplete for the quarter filed with the registration office with assignments spelled out to be completed by August 22, 2016. At that time, he is expected to return to The Evergreen State College for student teaching orientation and to begin his student teaching assignment the last week of August for fall 2016.

Please feel free to contact me if you have further questions about Christopher’s enrollment status with Evergreen.

Sincerely,

Maggie Foran

Associate Director, Teacher Education Programs

foranm@evergreen.edu