**Staff New Hire Information**

**Position Information:**

Position title: Office Assistant 2

Position number: 4117

Posting number: S2019-028

Hiring proposal number: S208HP

Supervisor name: Michael Craw

FTE: 0.5

Position Class: C100I

Employee Class: C1

Salary range: 32

Represented: Yes

Overtime eligible: Yes

Cyclic: Yes

Cyclic details (if applicable): This is a cyclic position working 11 months per year with July off (health care benefits paid year round).

Project position: No

End date (if applicable): n/a

Position budget name: MPA Support

Position budget org number: 25201

Position budget org percent: 100%

**Incumbent Information:**

Person's first name: Dhara

Person's middle name (if applicable): Natascha

Person's last name: Katz

Primary phone: 3608707303

Alternate phone (if applicable):

E-mail: asenseofplace@live.com

Address: 1304 18th Ave SE, , Olympia, WA, 98501 United States of America

Start date: 08/01/2019

Salary step: M

Salary amount: $1,689.50

Relocation compensation (if applicable): n/a

Review period (if applicable): 6 month probationary period