**Certified Legislative Professional Program meeting**

Optimal times for a program aimed at legislative assistants would be spring and summers, particularly in years where the legislature has a short session.

Knowledge, Skills, and Abilities

1. Legislative process
2. Legislative functions and structure
3. Constituent communications and ombudsperson functions
4. Public policy
5. Staff/human resources management

Two broad options for organizing:

1. Non-credit professional development certificate:
   1. Curriculum tailored to state legislature’s needs
   2. Legislators commit to providing funding and time during work day for participating employees
   3. One-year program: workshops, capstone
2. Graduate certificate program
   1. New academic degree program
   2. Course offerings open to all Evergreen graduate students
   3. Marketed to legislative assistants and other legislative professionals (legislative liaisons, lobbyists, etc.)

Need 15-20 students per cohort to be viable