1) Admissions criteria and process. MES proposes adding language that allows us to take "subjective non-cognitive criteria" when making admissions decisions and having all of the grad programs adopt similar language. Check out the [MES application page](https://www.evergreen.edu/mes/apply)! Specifically:

Under ‘Qualities of a Strong Candidate” we propose adding “Capacity to contribute productively in a collaborative learning environment.”

In the “After You Apply” section we propose adding “In certain cases a member of the admissions committee may contact an applicant to discuss their preparation for the MES Program.”

**We discussed the reasons for this additional criteria and our approach to tracking problematic interactions with students.**

**What are next steps? Larry will check with AD about criteria and specific proposed language.**

**Do we want to track positive and negative interactions in Radius or elsewhere? Yes. Document major problems in prospective student interactions in Radius. ADs and/or directors will provide guidance for ambassadors or other who have access to Radius.**

2) Access/training on Raiser's Edge. We’ll have a check-in/update! **ADs have been working with Jess to update database and send out newsletter. We’ve had good collaboration thus far and we hope to have training for even better capability (e.g. event planning and tracking) this year.**

3) MiT update. When MES and MPA go to grad fairs, we often get questions about MiT and we would like provide the most accurate, up-to-date information possible. **Sue shared the following key elements (Jazminne and Sue, please edit/update!): We will accept applications for Spring 2021 beginning around January 1. The program is being redesigned along the following lines: 1) Dual degree program (3-2). 2) DAYTIME: Four quarters, eligible for certification after 4 quarters. EVENING: Eligible for masters after 2 more quarters. ADs from other grad programs encourage students to contact Jazminne with any questions.**

4) Graduate deferral policy (from Mike): At present the MPA program does not allow incoming students to defer program admission. But to my mind it makes sense for all the graduate programs to adopt the same policy on deferred admissions.  According to Amy Betz and Amanda Mobbs, we have a policy on the books for this.  MES follows that policy, but MPA (and maybe MiT?) do not. I think it might be worth a discussion to see if we can come to a common agreement on whether and how we defer admission. I have attached the policy and deferral form that have been used, courtesy of Amanda. **We decided to accept this policy.**

5) Evergreen transcripts for applications (from Mike): At present it seems that each of the graduate programs requires Evergreen students and alumni who apply for admission to submit an official Evergreen transcript.  I was wondering if an alternative exists for verifying a student’s Evergreen undergraduate degree that doesn’t require them to pay for an official transcript.  Could we discuss whether we collectively want to ask Records and Registration if there is a way we can verify undergraduate degree completion for an Evergreen student or alum electronically? **We discussed this proposal. Key points: We need to consult with registration, since it requires a fair amount of labor/paper to get transcript in a usable form to review. Both Andrea and Kevin are leaning against this proposal because we thinks it’s useful to reinforce that MES has a competitive application process, students can’t just “sign up” for the grad program.**

6) Tuition Waiver (from Anna): If there is room in the agenda, I’d like to see if anyone (likely Larry or David) has updates regarding the Tuition Waiver/$30 fee for Evergreen Employees. I remember we discussed this last Winter and Spring, but I haven’t heard if there were any new updates to the current policy. **We discussed this issue and decided that it’s really an issue that should be decided at some level above us (e.g. provost, president).**

7) Coordinating marketing and requesting resources.

**We discussed the importance of social media. Andrea and Trudy (MES program assistant) just attended one day training (key insight: Instagram stories!).** **We shared a general frustration of the lack of strategic planning around coordination with both marketing and admissions, everything that happens is what we initiate. Lots of turnover in these office. We’re looking forward to effective collaboration with new folks.**