The Evergreen State College - Conference Services

2700 Evergreen Parkway Olympia WA 98505 Telephone: (360) 867-6192 Fax: ()

Revised: 9/23/10 8:27 am

Day: Sunday Date: September 26, 2010 Time: 8:15 AM to 4:30 PM Est. Count: 75 Page 1 of 2

Event: MPA event #4 09-26-10 Guar: Coord: office

Unconfirmed DepositAmount: Date Reference Event #

Acct Number: Budget # 25220

Host Engager: Ms Jan Hays Type of Function: Meeting

Company: TESC

Address: MPA Office haysj@evergreen.edu

Olympia WA 98502

Phone: (360) 867-5939 Fax: Cell: Page:

Guest

<u>Function</u> <u>Start</u> <u>End</u> <u>Location</u> <u>Count</u> <u>Tables</u> <u>Table Count</u>

Set/ready to serve coffee 8:15 AM 4:30 PM Longhouse 75 set/ready to serve lunch 11:00 AM 4:30 PM Longhouse 75

Setup Type:

Setup Instruction Additional Instructions:

CS - table and cans Kitchen reserved

Type Beverages	Item Coffee by the gallon	<u>Quantity</u> 8	<u>Units</u> Gallon	<u>Price/Per</u> \$18.55	Extended Price \$148.43
	Reg Decaf Hot water for tea Refresh at lunch @11:15 am Hot Teas - Assorted Individual bags	30	Bag	\$1.31	\$39.33
Food	Buffet Deli Sandwich Platter	75	Person	\$12.05	\$903.45
	3 deli meats, 3 cheeses, lettuce, tomatoes, red ovariety of breads, cookies Iced tea	onions, mayo, de	eli mustard,		
Other	Confetti Cole Slaw	40	Person		
	Potato Salad	35	Person		

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Address:	MPA Office Olympia WA 98502		haysj@evergreen.edu						
Phone :	(360) 867-5939		Fax:		Cell:		Pag	e:	
					Beverage Total				\$187.76
					Food Total				\$903.45
					Other Total				\$0.00
					Rental Total				
					Item Total				\$1,091.21
					Service Charge	(0.00	0%)		\$0.00
					Tax	(0.00	00%)		\$0.00
					Total			_	\$1,091.21
Terms: Org #25220									
Terms: Org #2	25220				Less Amount Pa	aid			\$0.00
		ed to be can	icelled, a \$25.00 cancel	lation fe	Total Due		cancelle	ed	
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