**2017-2018 Overview**

**“See. Learn. Do.”**

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| **Quarter** | **Knowledge** | **Skills & Abilities** |
| **Fall 2017**  The Context of  Public  Administration | * PA why, what, and who * PA theory and praxis * Governing and government * Service and Empathy * Cultural responsiveness * Leadership * Decision making * Economics | * Effective seminars * Writing decision papers * Writing briefing papers * Writing resource critiques and a literature review * Making recommendations * Critical thinking, reading, and writing * Presentation styles and tools |
| **Winter 2018**  Doing Democratic  Public  Administration    **Spring 2018**  Public Policy,  Budgeting and  Finance for Public  Administration | * PA theory and praxis * Introduction to economic systems * Managing and leading organizations * Organizational diversity * Organization theory/development * Ethics * Design thinking in the workplace * Sustainable decision making * Systems thinking * Processes of democracies * Civic engagement * Collective impact * Fiscal and policy analysis * Managing public goods * Process improvement (Lean) * Public, non-profit and private partnerships | * Managing self and teams across two quarter project * Complete staff work * Implementing recommendations and mandates * Writing bill analyses, fiscal notes, decision packages, and   budget summaries   * Writing issue briefs * Systems analysis * Policy analysis * Legislative field work * Strengths- based leadership * Preparing and delivering testimony * Public speaking * TV studio recording * Excel, Tableau, and Infographics |