

Masters of Public Administration – Tribal Governance Concentration

The Tribal MPA program is created for present and future leaders who wish to actively engage in shaping public policy regarding tribal governance. The Tribal Governance track:

- * Focuses on structures, processes and issues specific to tribal governments.
- * Provides current and future tribal leaders with the knowledge and skills needed to work successfully in Indian Country.
- * Informs those working with governmental or other organizations in a liaison role with tribal governments.
- * Reflects the diversity of issues addressed by the tribes, including health, housing, education, youth, welfare, land use, law enforcement, human resources, transportation, fiscal policy, and economic development.

The program is weekend intensive, meeting from noon on Friday through Sunday at 5pm, for a total of 20 hours each weekend it meets. The cohort comes to Evergreen campus for those weekends four times during each quarter (fall, winter, spring), usually spaced about three weeks apart. Each quarter the cohort completes one of the six MPA Core classes and one of the five Tribal Concentration classes. The sixth quarter of the program includes a Capstone Project and the final Core class. Many students use the summer quarter to take their electives. Most students finish the program in two years.

Our next regular admission cycle will be for the 2008-2010 cohort. We will begin accepting applications early in the year, 2008. Our program has grown considerably since its inception in 2002, so submitting your application early will provide you a greater chance of admission.

We have a new policy allowing us to accept a few students in the off-year from our normal 'every other year' admission cycle. These students become part-time for a portion of their studies and take three years to complete their degree rather than two. If you would like more details about this option, please let me know.

If there are any other questions I can answer for you, please don't hesitate to ask.

My office phone number is 360-867-6202.

My e-mail is mccannam@evergreen.edu

I look forward to hearing from you soon.



Mike McCanna
Assistant Director
MPA - Tribal Governance
The Evergreen State College
Lab 1, Room 3020
2700 Evergreen Parkway NW
Olympia, WA 98505

Out nation material

Degree Requirements for Tribal Governance

(Each student must have a 4 credit statistics class prior to admission to Evergreen MPA)

MPA Core Series

(26 credits)

First year Fall: Foundations of Public Administration

First year Winter: Doing Public Administration

First year Spring: Doing Democracy

Second year Fall: Analytical Methods, part 1

Second year Winter: Analytical Methods, part 2

Second year Spring: Analytical Methods part 3

Tribal Concentration Series

(20 credits)

First year Fall: Path to Sovereignty

First year Winter: Intergovernmental Relations

First year Spring: Tribal Organization and Structure

Second year Fall: Reservation Economies

Second year Winter: Policy for Tribal Governments

Capstone Project

Second year Spring

(4 credits)

Electives

(10 credits)

Total credits for degree

(60 credits)

Course Delivery -

Cohort meets 4 times/weekends per quarter –

Weekends are generally Fri. 1-5, Sat. 8-5, and Sunday 8-5

First 2 meetings each quarter will focus on a core course

Second 2 meetings each quarter will focus on a tribal concentration course

Tribal Concentration Courses

The Path to Sovereignty

4 credits

The first course in the series covers the historical foundations of self-government in addition to a significant review of current policy issues affecting tribal governments. The perspective of tribal governments, their initiatives and their responses to the issues of sovereignty, self-determination and self-governance provides the focus for this initial offering.

Intergovernmental Relations

4 credits

This course is centered on evolving relationships between tribes and state and local governments in the context of the historic federal-tribal relationship. Relationships with federal and state agencies are explored within the relevant processes and institutions such as consultation, agreements, compacts, and specific local government to government relationships.

Tribal Organization and Structure

4 credits

This class focuses on key aspects of the organizational structure and operations of tribal governments. Students look at ways to strengthen tribal governments and increase capacity through administrative, managerial, and constitutional processes. Constitutions, codes, and institutional settings are covered. Learning to analyze specific practices and models accompanies the emphasis on personnel and financial management as the course proceeds.

Reservation Economies: The Economic Environment for Tribal Governments

4 credits

This course explores tribal policy in the context of tribal ownership and control and tribally-supported small business development. Coursework includes analytical tools like cost-benefit analysis, revenue streams, legal arrangements, governmental powers of tribes, and interest-bearing loans and investments relevant to the current context of fiscal crisis and the need for economic development.

Policy for Tribal Governments

4 credits

Institutions and processes impacting tribal policy-making in both internal and external spheres are reviewed in the current context. The latter portion of the course explores current trends in policy-making at all levels from the local to the international with the resulting challenges and opportunities for tribes.

Fall '07**Analytical Methods, part 1****9/28 – 9/30****10/19 – 10/21****Reservation Economies****11/9 – 11/11****11/30 – 12/2****Winter '08****Analytical Methods, part 2****1/11 – 1/13****2/1 – 2/3****Policy for Tribal Governments****2/22 – 2/24****3/7 – 3/9****Spring '08****Analytical Methods part 3****4/4/ - 4/6****4/25 – 4/27****Capstone Project****5/16 – 5/18****6/6 – 6/8**

MPA - Fall, 2007

Core - 1st Year	Foundations of Public Administration (General cohort) (GCRN: 10195) Cheryl Simrell King, Nita Rinehart & Russ Lehman MEETS: Tuesdays, 6-10 pm (no tribal cohort in first year)
Core - 2nd Year	Analytical Techniques for Public Service (General cohort) (GCRN: 10196) Amy Gould & Cheri Lucas-Jennings MEETS: Thursdays, 6-10pm Analytical Techniques for Public Service (Tribal cohort) (GCRN: 10197) Bruce Davies & Russ Lehman MEETS: Weekends: 9/28-9/30; 10/19-21
General Cohort (required)	Foundations of Public Policy (GCRN: 10693) Faculty: TBA MEETS: Wednesdays, 6-10pm (required for policy concentration students; elective for all others)
Tribal Cohort – Concentration (required)	Reservation Economies and Tribal Governments (GCRN: 10198) Bruce Davies & Alan Parker MEETS: Weekends: 11/9-11/11; 11/30-12/2
Electives (4 credit hours)	Managing Organizations (GCRN: 10199) Amy Gould MEETS: Saturday, Oct 6; Saturday & Sunday, Oct 27 & 28; Saturday, Nov 17; and, Saturday, Dec 8. (all days – 9am-5pm) Cases in Environmental Policy (GCRN: 10200) Karen Fraser MEETS: Mondays, 6-10pm (begins Oct 1) Conflict Resolution (GCRN: 10201) Helena Meyer-Knapp MEETS: Saturday, September 22; Sat/Sun: Oct 13/14; Sat/Sun: Nov 3/4 (all days – 9am-5pm) Involving Citizens: Growth & Planning (NEPA/SEPA) (GCRN: 10202) Cheri Lucas-Jennings MEETS: Wednesdays, 6-10pm
Short Courses w/ EE: Building Management Capacities (2 credit hours)	Sustainable Management and Decision Making (GCRN: 10611) Michael Mucha MEETS: Friday, November 9 (5-9); Saturday, November 10 (9-5); Sunday, November 11 (9-5) Strategic Thinking and Planning (GCRN: 10613) Larry Seaquist & Helena Meyer-Knapp MEETS: Friday, October 19 (5-9); Saturday, October 20 (9-5); Sunday, October 21 (9-5) Funding Strategies for Cultural and Heritage Resources (GCRN: 10625) Tina Kuckkahn MEETS: Friday, November 2 (5-9); Saturday, November, 3 (9-5) & Sunday, November 4 (9-5)

GCRN = Graduate Course Registration Number (CRN); Undergrads use a different CRN

MPA - Winter, 2008

Core - 1st Year	Doing Public Administration Cheryl Simrell King, Russ Lehman & TBA MEETS: Tuesdays, 6-10 pm (no tribal cohort in first year)
Core - 2nd Year	Analytical Techniques for Public Service (General cohort) Amy Gould & Cheri Lucas-Jennings MEETS: Thursdays, 6-10pm Analytical Techniques for Public Service (Tribal cohort) Bruce Davies & Amy Gould MEETS: Weekends: 1/11-1/13 & 2/1-2/3)
General Cohort (required)	Advanced Research Methods Steve Marshall MEETS: Mondays, 6-10pm (required for policy concentration students; elective for all others)
Tribal Cohort – Concentration (required)	Regulatory and Administrative Policy for Tribal Governments Bruce Davies & Alan Parker MEETS: Weekends: 2/22-2/24 & 3/7 & 3/9
Electives (4 credit hours)	Legislative Policy Nita Rinehart MEETS: Weekends: 1/18-1/20 & 2/15-2/17 Ethics and Leadership Russ Lehman MEETS: TBA Health Policy Faculty, TBA MEETS: TBA Water Policy: Cultural and Ecological Impacts Cheri Lucas-Jennings MEETS: Wednesdays, 6-10pm
Short Courses w/ EE: Building Management Capacities (2 credit hours)	Budget and Financial Management Dick Cushing MEETS: Weekend: 1/25-1/27 Oral Communication for Non Profit Leaders Michael Shadow MEETS: Weekend: 2/8-2/10

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MPA - Spring, '08

Core - 1st Year	Doing Democracy Russ Lehman & TBA MEETS: Tuesdays, 6-10 pm (no tribal cohort in first year)
Core - 2nd Year	Analytical Techniques for Public Service (General cohort) Amy Gould & Cheri Lucas-Jennings MEETS: Thursdays, 6-10pm Analytical Techniques for Public Service (Tribal cohort) Bruce Davies & Cheri Lucas-Jennings MEETS: Weekends: 4/4-4/6 & 4/25-4/27
General Cohort (required)	Capstone Cheryl Simrell King MEETS: Friday: 4/4, Saturday 5/3 & Weekend: 6/6-6/8
Tribal Cohort – Concentration (required)	Capstone Bruce Davies & Alan Parker MEETS: Weekends: 5/16–5/18 & 6/6-6/8
Electives (4 credit hours)	Public Law Nita Rinehart MEETS: Weekends: 4/18-4/20 & 5/16-5/18 Running a Successful NonProfit Russ Lehman MEETS: Wednesdays, 6-10pm Information Technology & eGovernance David Tetta MEETS: Saturdays: 4/15, 4/26 & 5/17 & distance learning Nondiscrimination Policy Amy Gould MEETS: Weekends: 4/11-4/14 & 5/9-5/11
Short Courses w/ EE: Building Management Capacities (2 credit hours)	Every Manager's HR Toolkit Ed Rutledge MEETS: Weekend: 4/11-4/13 Marketing for the Public Service Karen Champagnie Alman MEETS: Weekend: 4/25-4/27

GCRN = Graduate Course Registration Number (CRN); Undergrads use a different CRN

Admissions requirements for the Master of Public Administration program are:

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1. A bachelor's degree from an accredited institution of higher education.

Note: A student may be admitted provisionally pending completion of the bachelor's degree.

The applicant must submit an official transcript showing the conferring of the bachelor's degree before obtaining regular admission status needed to enroll in the core programs.

2. A minimum grade point average of 3.0 for the last 90 quarter-hours (or equivalent) of work toward a Bachelor of Arts or Bachelor of Science degree.

Note: The college is able to make a few exceptions to this rule. Prospective students who do not meet this requirement, but who are otherwise well qualified, are encouraged to apply to the program as early as possible.

3. Evidence of writing, analytical and general communication skills of high quality and at a level appropriate for graduate study

4. Completion of the MPA program prerequisites within the past five years:

- Statistics (four quarter credits) *as stated in the last 3 yrs. of application*
- Micro- and macroeconomics (four to eight quarter credits)

A student may be conditionally admitted pending completion of the prerequisites before beginning the second year of the MPA core program.

Most undergraduate programs and courses at TESC that grant four credits of statistics will enable students to meet this prerequisite. Several statistics courses are offered during Evergreen's Summer Session. Basic statistics courses offered at many other colleges will also meet the requirement.

Courses that meet our economics requirement must include both microeconomics and macroeconomics. This may require taking two courses at schools where these are taught separately. Recent TESC Summer Session courses that covered both micro- and macroeconomics in one course have included "Economics for the Public Sector" and "Basic Economics and Public Policy."

If you are not certain that a course you are considering will qualify for either prerequisite course requirement, contact the program Coordinator or Associate Coordinator. Consult the current TESC Summer Session schedule for this year's course offerings.

If an applicant considers work experience to be equivalent to the statistic and/or economic requirement, he/she should note that in the application and include documentation, such as a job description or letter from a supervisor detailing the work.

Apply

We begin taking applications for Fall 2008 admission on October 1, 2007. In the meantime, it's possible for an individual with a bachelor's degree to take our elective courses as a Special Student, and count them towards their MPA degree if they are later admitted to the program. For more information on Special Student requirements and registration procedures, contact Mike McCanna, MPA Tribal Associate Director at (360) 867-6202 or by e-mail at mccannam@evergreen.edu

Application Checklist

Please send ALL admission materials directly to:

Office of Admissions
The Evergreen State College
2700 Evergreen Parkway NW
Olympia, WA 98505
Attn: MPA applications

Please mail or hand-deliver all documents; FAXed or emailed materials are not official documents and cannot be accepted.

1. **Graduate admission application**

Submit the application form and the nonrefundable \$50 application fee.

2. **Resume**

Please prepare a chronological resume listing all positions held in the past ten years. You may include any significant volunteer public or community service activities. Emphasize how each position relates to your proposed graduate work and any duties that you feel might fulfill the public sector internship requirement.

3. **Official Transcripts**

In order to complete the application process we require official transcripts from every college or university attended-including Evergreen-regardless of credit earned, the nature of coursework, or whether you earned a degree. One transcript must verify the award of a bachelor's degree. A transcript is considered official if it bears the official seal and signature of the issuing institution and is sent directly by that institution to Evergreen's Office of Admissions, or is enclosed in a sealed envelope from the issuing institution and delivered by the applicant to the Office of Admissions. If the envelope is opened prior to receipt by the Office of Admissions, the transcript is no longer official and cannot be accepted.

Note: Provisional admission can be granted on the basis of work in progress near the completion of a bachelor's degree. The applicant should submit an official transcript showing work completed to date at the time of application. Occasionally, we may need to request an updated transcript during the review process. A final transcript, showing completion of outstanding coursework and the conferring of the bachelor's degree, must be submitted to gain regular admission status.

4. A personal statement of no more than three typed, double-spaced pages

Explain why you want to pursue graduate study in public administration, particularly at Evergreen. Describe in some detail your experiences in education, employment and public or community work and how those experiences influenced you to seek a graduate degree in public administration. This statement helps the admissions committee assess your interest and motivation for graduate study and helps the committee gauge the fit between what our program offers and what you hope to receive from it.

5. An essay of no more than five typed, double-spaced pages regarding a public policy issue of interest to you

This essay should include a thesis statement, clearly explain the relevant issue(s), describe the major contending views, state your own view, and defend it with an argument that uses relevant evidence to back up your position. The essay will be evaluated on the quality of its analysis and writing, and the coherence of its argument. Include proper citations of all source material. The essay may follow any standard style format for a college paper.

6. Two letters of recommendation

The letters must provide clear evidence that you are capable of doing graduate-level work. Letters less than a year old are preferable, and for applicants who have recently been enrolled in college-level coursework, at least one letter from a faculty member is requested. Emailed or FAXed letters cannot be accepted.

7. Candidate interviews

Some candidates may be interviewed during the application review period. We will contact you if this will be necessary.

Be sure to make copies of your application materials for your files before submitting them. Applications materials become the property of The Evergreen State College and cannot be returned, forwarded, or copied after they are received.

A nonrefundable application fee of \$50 in the form of a check payable to The Evergreen State College must accompany this form.

All application materials should be submitted to the Admissions Office, The Evergreen State College, Olympia, WA 98505-0002. We begin accepting applications on October 1, 2006. We will give priority consideration to application files completed by February 15, 2007. Applications received after that date will be considered as long as space is available. Your file must be complete before your application can be considered. International applicants must contact Admissions regarding additional requirements.

INTEREST AREAS/AREAS OF CONCENTRATION (Select only one.)

1. ☐ Public & Nonprofit Administration ☐ Public Policy ☐ Tribal Governance ☐ Undecided

PERSONAL DATA

Social Security Number* _____ - _____ - _____

Student ID# A

2. Legal Name _____
Last First Middle Other/Formal

3. Mailing Address _____
Street or P.O. Box City State ZIP Code

4. Permanent Address _____
Street or P.O. Box City State ZIP Code

5. Telephone/E-mail _____
Home/Work/Cellular/Message/Other E-mail

* By law, providing your SSN is optional, but it speeds up the processing of your admission and financial aid applications. It may also be used for educational research purposes. Releasing student information will be in accordance with all federal and state laws.

6. ☐ Male ☐ Female Date of Birth _____ Birthplace _____

7. ☐ Yes ☐ No U.S. citizen? If no, please list country and visa type _____

8. ☐ Yes ☐ No Are you a current resident of Washington state? If yes, from _____ to _____

9. ☐ Yes ☐ No Have you attended Evergreen before? If yes, from _____ to _____

10. ☐ Yes ☐ No Are you a U.S. military veteran? Active duty (mo/yr) _____ Separation date (mo/yr) _____

ACADEMIC HISTORY

11. List all universities, colleges and community colleges attended in order of attendance (no exceptions). Please add separate sheet if needed. †

Institution	City/State	Dates Attended (mo/yr)	Degrees/Majors/Focus
_____	_____	From _____ to _____	_____
_____	_____	From _____ to _____	_____
_____	_____	From _____ to _____	_____
_____	_____	From _____ to _____	_____
_____	_____	From _____ to _____	_____

12. ☐ Yes ☐ No Have you taken a statistics course in the past five years?

13. ☐ Yes ☐ No Have you taken a macro- or micro-economics course in the past five years?

14. ☐ Yes ☐ No Are you currently attending school? When will you finish your current course work or program (mo/yr)? _____

Indicate grade point average for your last 90 quarter credits _____

PLEASE ENSURE THAT YOUR APPLICATION INCLUDES THE FOLLOWING:

- ☐ A chronological résumé listing all positions in the past 10 years. Emphasize how each position relates to your proposed graduate work and any duties that you feel might satisfy the public sector internship requirement. Include any significant public and community activities. Limit your résumé to two pages.
- ☐ An essay of no more than three double-spaced pages explaining why you want to pursue graduate work in public administration at Evergreen.
- ☐ An essay of no more than five double-spaced pages on a public policy issue of interest to you.
- ☐ Two letters of reference that speak directly to your potential and ability to pursue and complete graduate level work.**
- ☐ Official transcripts from each and every college or university attended (including Evergreen; please make transcript request through Registration and Records), regardless of credit earned, the nature of course work or whether you received a degree.**
- ** Reference providers and schools may send these documents directly to Admissions at the address listed on the back of this form.
- ☐ Application fee of \$50 payable to The Evergreen State College.

† In signing this form, I understand that failure to submit complete official transcripts from all schools, colleges or universities attended may result in denial of this application or my subsequent dismissal from this institution. I certify that, to the best of my knowledge, all statements I have made are complete and true. I hereby give permission to release appropriate information (e.g., test scores and academic records) requested by The Evergreen State College. I understand that my application is incomplete without my signature below.



Graduate Admission Application: Master of Public Administration

HOW DID YOU HEAR ABOUT OUR PROGRAM? (Optional)

- ☐ MPA Web site, other Web site, please specify _____
- ☐ Peterson's Guide
- ☐ Information Session
- ☐ Career/Graduate Fair
- ☐ Evergreen staff, student or faculty
- ☐ Other, please specify _____

ETHNIC AND RACIAL INFORMATION (Optional)

Are you Spanish/Hispanic/Latino? (Mark the "No" box if not Spanish/Hispanic/Latino.)

- ☐ No, not Spanish/Hispanic/Latino
- ☐ Yes, Cuban
- ☐ Yes, Mexican, Mexican American, Chicano
- ☐ Yes, Puerto Rican
- ☐ Yes, other Spanish/Hispanic/Latino, please specify _____

What is your race? (Mark one or more to indicate your racial background.)

- ☐ White/Caucasian
- ☐ Black/African American
- ☐ American Indian or Alaska Native (please specify which tribe _____)

If you are Asian or Pacific Islander, please check the following boxes:

- ☐ Asian Indian ☐ Vietnamese
- ☐ Chinese ☐ Native Hawaiian
- ☐ Filipino ☐ Guamanian or Chamorro
- ☐ Japanese ☐ Samoan
- ☐ Korean ☐ Other Pacific Islander, please specify _____
- ☐ Other Asian, please specify _____
- ☐ Some other race, please specify _____

INFORMATION FOR COMPLETING GRADUATE SCHOOL APPLICATION FORM

1. Persons with disabilities requiring accommodation or assistance in the application process may contact Graduate Studies Support Services at (360) 867-6707, or Access Services for Students with Disabilities at (360) 867-6348, or (360) 867-6834 TTY. This publication will be made available in alternate formats upon request. These phone numbers may be accessed through the Washington State TDD Relay Service at (800) 833-6388.
2. The application fee (\$50) must accompany this form. All fees are nonrefundable, and payment must be made in U.S. funds (check or money order only), payable to The Evergreen State College.
3. The Evergreen State College subscribes to the principles and laws of the state of Washington and the federal government, including applicable executive orders pertaining to civil rights. Evergreen is committed to the policy that all persons shall have equal access to programs and facilities without regard to age, color, creed, marital status, national or ethnic origin, physical handicap, race, religion, gender or sexual orientation.
4. All materials must be submitted to the Admissions Office, The Evergreen State College, Olympia, WA 98505-0002 and your file completed before your application will be considered. Initial admissions decisions will be based on a review of files completed by February 15, 2007; applications received thereafter will be considered periodically until the program fills. International students must contact admissions regarding additional procedures.
5. Be sure to make copies of your application materials before submitting them. Application materials become the property of The Evergreen State College and cannot be returned, forwarded, or copied after we receive them.

Return this completed application, your fee and other required materials to:

**Office of Admissions, The Evergreen State College,
2700 Evergreen Parkway NW, Olympia, WA 98505**