

# The Writing Center

## *Author's Note*

*Please complete this Author's Note in order to prepare for your tutoring session and reflect on your experience after it is over. You don't need to answer every question; they are here to guide your reflection on the four themes in bold.*

Name \_\_\_\_\_ Project \_\_\_\_\_

Date \_\_\_\_\_ Tutor \_\_\_\_\_

### **Before Your Session: Questions to help guide your conversation with your tutor**

**1) History of your draft:** What is the history of this piece of writing? What has led you to write this piece? Where did the idea for this piece of writing come from? Where you are in your writing process (for example: brainstorming, drafting, revising, or editing)?

**2) Strengths of your draft:** What areas seem particularly strong? What parts are you proud of? What about these parts strikes you as exemplary? What excites you about them?

**3) Places for Improvement:** What parts are giving you trouble? What do you want to work on more? What questions do you have for your tutor?

### **After Your Session: A chance to reflect**

**4) New Insights:** What knowledge did you gain in your session? What will you do next? What strategies will you use when writing your next draft or taking the next step in your writing process?

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## *Some words on the Writing Center*

Welcome to Evergreen's Writing Center! We are excited to have you sitting at our formica tables and learning about this resource you have as a student and alum of The Evergreen State College. In order to get the most out of your time here, we wanted to share some general information about how we work.

Tutoring at the Writing Center is arranged by appointments. It is best to make an appointment in advance to ensure that a tutor will be available at the time you want. Drop-in tutoring is sometimes available on a first come, first served basis. You can schedule up to two appointments a week, for 25 or 50 minutes each. We think that weekly appointments with the same tutor are a great way to explore your writing with another person. As you begin to visit the Center, consider your dynamic with the tutors you meet; you are the one who knows with whom you work best.

We ask that all writers begin their session by filling out this Author's Note sheet. You can meet with a tutor to discuss what you want to work on during your appointment. This can be anything related to your writing and your writing process. We welcome both academic and personal writing. You can bring a poem you want to revise, a rough draft of an essay, or you can bring your ideas that haven't yet made it onto paper. You also will discuss how you created what you brought. This discussion can lead to a conversation about your writing process in general, and this is one of the most important parts of what happens between you and a tutor. They will talk with you about *how* you write in addition to talking about *what* you've written.

Tutors are here to work *with* you on your writing. No tutor is an expert in every kind of writing. All tutors can support you in the different kinds of writing you encounter at Evergreen. Seminar papers, evaluations, scholarship applications, personal statements, and resumes—we've paid careful attention to the needs we have as students here.

If you have any questions or concerns about how to get the most out of your time in the Writing Center, please speak with a tutor or contact us at [tescwriting@gmail.com](mailto:tescwriting@gmail.com). You can schedule your next appointment by stopping by the desk or by calling us at 867-6420. If you ever need to cancel or reschedule an appointment, we appreciate hearing from you prior to the appointment so we can make the space available for another writer.

We look forward to seeing you!