**2013-2014 Faculty Information Sheet**

This information is used by the program support office to do administrative paperwork concerning reimbursements, travel, etc. Please be sure that the information you are providing is current. This is our primary source of information in order to better help you. Return the form to our program secretaries mailbox. Be sure to check your Evergreen email account regularly;

this is our primary source of communication with you.



Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Banner ID Number: A\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_- \_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@evergreen.edu

Alternate e-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lab room # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TESC extension # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How would you like your name to appear on evaluations and correspondence?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please indicate if you are comfortable with us releasing your personal information

(phone, address, alternate e-mail) to the following:

□ Students □ Staff □ Faculty

Office hours:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Quarter** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| **Fall, 2013** |  |  |  |  |  |  |  |
| **Winter, 2014** |  |  |  |  |  |  |  |
| **Spring, 2014** |  |  |  |  |  |  |  |