

Welcome to Evergreen!

Your initial My Evergreen account username and default password is generated 24 hours after your admission. Read on to finalize activation.

1. Determine your Username and Default Password

- Once you are admitted into the college, an email will be sent to your personal email with complete orientation steps.
- Go to activate.evergreen.edu to activate your account and set a new secure password.
- Go to mystudentlogon.evergreen.edu to change your temporary student username to a personalized option. New usernames should sync with all systems within an hour, and you will receive an email once your new username is active.

2. Log in to My Evergreen to finalize account activation

- Navigate to my.evergreen.edu
- Log in for the first time with your chosen @evergreen.edu username and password.
- Upon successfully logging in, you will be prompted to agree to the Appropriate Use Policy and the Copyright Policy.
- Once you have accepted these policies, you will be directed to the my.evergreen home page with access to various Evergreen resources.

Once you have taken this last step, your @evergreen.edu email is created and you have an active student account that you will use to register for class, compose evaluations, pay tuition, check your financial aid, and more. You can access your email and student account at my.evergreen.edu or at the top of every evergreen.edu webpage.

Need help? Call Academic Computing at 360-867-6227.

Pay your tuition deposit

To accept your admission to MPA, you must pay a \$100 tuition deposit by **May 7, 2020**. This deposit is applied toward your Fall 2020 tuition at the time of enrollment. It is forfeited if you do not enroll. You can pay your deposit online, in person, or by mail. Payment questions should be directed to the Cashier's Office at 360-867-6445.

Pay online: Login to my.evergreen.edu, select **Student Financial Services**, and then follow these directions:

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| 1. Click on "Web Payment" under the Students section | 5. Choose the correct quarter (Fall 2020) and click the "add to basket" button |
| 2. Click on "Make a payment" under "Current Balance Due" | 6. Click on the "Pay Now" button |
| 3. Choose "Tuition Deposit" | 7. Pay by credit/debit card (2.75% service fee) or e-check |
| 4. Choose "Tuition Deposit for Graduate Studies" | |

Pay by mail: We accept checks or money orders (no cash) made payable to The Evergreen State College. Please note your student ID# (on the upper right of your admission letter) and that your payment is for a tuition deposit on the check or money order. Mail to: The Evergreen State College, Student Financial Services, 2700 Evergreen Parkway NW, Olympia, WA 98505

Pay in person: Bring cash, check or debit cards to pay in person at the Cashier's Office in Library 1118