January 28, 2019

,

,

ID:

Dear ,

Congratulations! It is my pleasure to inform you that your application for financial support through the MES Thesis Research Fund has been approved. You have been awarded **up to $«Amount»** toward research costs for your MES Thesis, tentatively titled:

You will need original receipts to be reimbursed for your expenses. Andrea Martin or Trudy Rubick in the MES Program can help you with the paperwork. Please remember that you will not be reimbursed until you produce receipts. If you do not spend the full amount awarded, you forfeit any unspent funds.

If you have any questions, please reach out to me, or to Andrea Martin at [martina@evergreen.edu](mailto:martina@evergreen.edu) or 360-867-6225.

Sincerely,

Kevin Francis

MES Program Director

360-867-5831

[francisk@evergreen.edu](mailto:francisk@evergreen.edu)