

Thesis Binding Order Form

June 2018

Master of Environmental Studies Program at The Evergreen State College & Phil's Custom Bindery LLC

Please **TYPE** information

Student Name: _____

Daytime Phone Number: _____

Email Address: _____

Evergreen Account No. **29019-52504** (MES Thesis Binding)

PRINT GUIDELINES

Student first and last name (for printing on spine & cover): _____

Degree: _____ Year: _____

Thesis Title will be printed in the same format as the thesis cover page.

BINDING FEES

(each book)

1-2 Books	\$ 60.00
3+ Books	\$ 55.00

CHARGES

1) Number of Books _____ X \$ _____ Binding Fee	\$ _____
2) Shipping Charge (flat rate)	\$ 3.00
Total Charges (add lines 1 & 2)	\$ _____

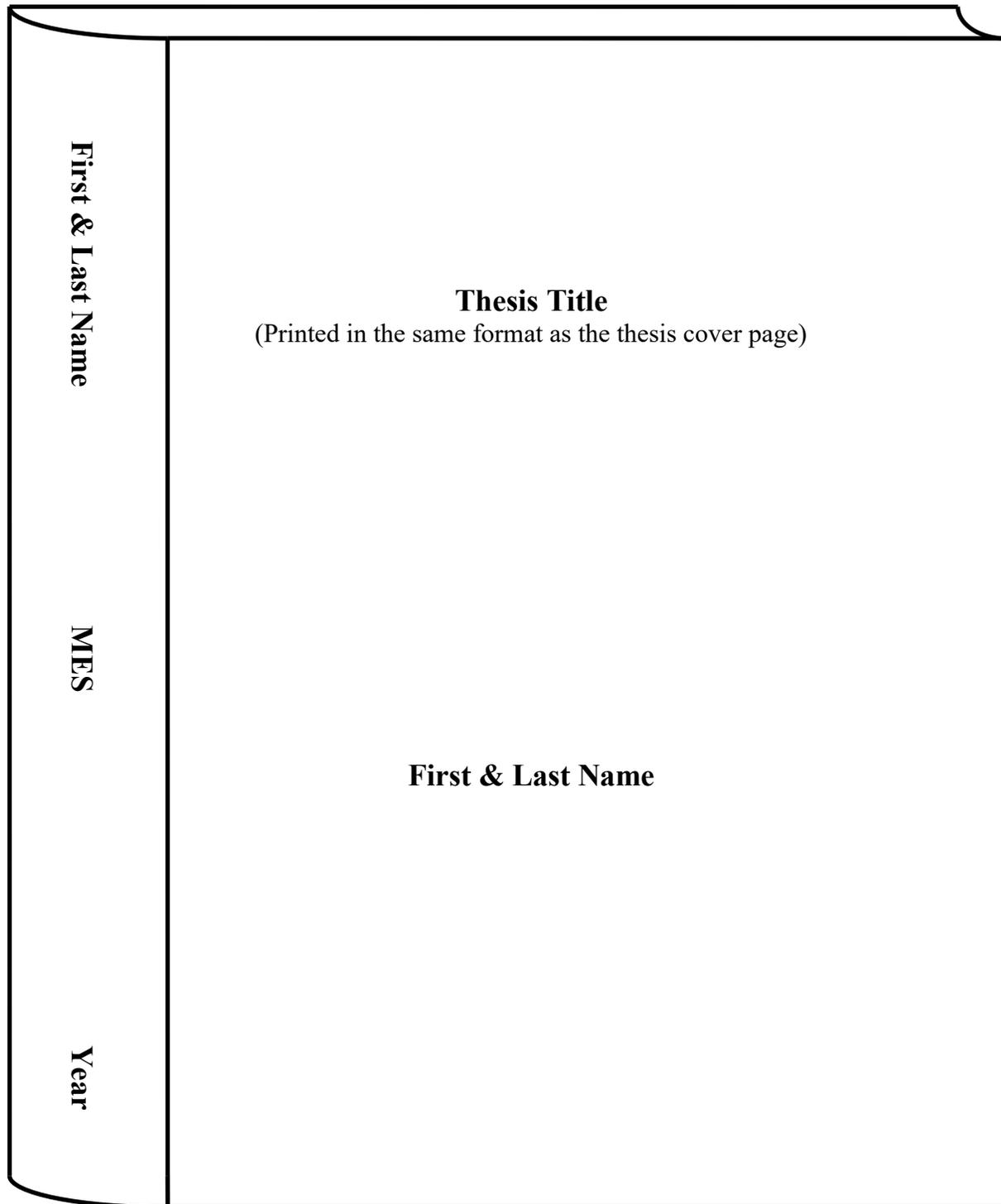
Submit to Program Assistant, MES (Lab I, 3019):

- 1) All copies of MES Thesis for binding, printed on high quality paper.
 - a) **Single sided printing:** 1.5 inch spacing on left pages.
 - b) **Double-sided printing:** mirrored margins at 1.5 inch spacing on the spine.
- 2) Total amount paid (receipt from the Evergreen Cashier's Office **MUST** be attached)
- 3) 2 copies of Thesis Binding Order Form

Student Signature: _____

Date: _____

Layout of Cover on Bound Copies



First & Last Name

MES

Year

Thesis Title

(Printed in the same format as the thesis cover page)

First & Last Name