

**2017-2018 Master of Environmental Studies Student Association (MESA)
Application for Professional Development Funding (PDF)**

~Please note: If more than 2 students are interested in attending the same event there may be other funding options if PDF funding is low or it is early in the year. Students would work with MESA to apply for a Travel Request through Student Activities outside of this fund that could be used to cover transportation, lodging, and registration. Please contact MESA coordinators.

2017-2018 MESA Coordinators

Leslie Carman (2nd year cohort) carles01@evergreen.edu

Alex James (1st year cohort) jamale13@evergreen.edu

Hillary Foster (1st year cohort) foshil16@evergreen.edu

MESA email messtudentassociation@gmail.com

Deadlines

Fall 2017: Friday of each week

Winter 2018: Friday of each week

Spring: 2018: Friday of each week

Awards

The total amount of funding available for the 2017-2018 academic year is \$3,000, divided as evenly as possible between Fall, Winter, and Spring quarters. Recipients will be notified of their award within two weeks after the application deadline. Send your application to MESA at messtudentassociation@gmail.com

Criteria

- You must be a registered student at the time of the event.
- Event has to be within 2017-18 academic calendar.
- Funds cannot be requested for past events or those occurring over the summer.
- Funding requests may be for conferences, workshops, or professional training (max \$250)
- Funding requests may also be for future research needs (max \$100). Research supplies that have been purchased prior to applying will not be considered.
- You must complete the “Sharing Requirement.”
- Keep itemized receipts to ensure reimbursement.

Instructions for submitting your application

This fund was created to further the following goals: (1) to increase MES students' access to professional development opportunities; (2) to increase the MES program's visibility and reputation in environmental studies and related fields; and (3) to benefit the MES program and The Evergreen State College as a whole by infusing our learning community with cutting-edge knowledge. When filling out the application we suggest that you address these main points in order to have a stronger application, and ultimately a better chance of funding.

Please submit your application as a word .doc or .docx, saving your application as “MESAFund-YourStudentID.doc” (e.g. MESAFund-A00555555.doc). Write your responses to each question on this form using bold text. There is no page limit. Submit your application to the MES student association (MESStudentAssociation@gmail.com) via email; and they will forward your anonymous application to the review committee. Please do not include your name in the application. Answers should be in the applicants own words and not quoted from an outside

**2017-2018 Master of Environmental Studies Student Association (MESA)
Application for Professional Development Funding (PDF)**

source.

Sharing Requirement

You will be required to share your experience with MES and the larger Evergreen community (through the MES blog, a presentation to undergraduate groups, Cooper Point Journal, or other method of your choice as long as it is approved by the committee). You can work with the MESA coordinators to plan your sharing requirement. This requirement must be fulfilled within 2 weeks after date of the event. You can send your blog post to Andrea Martin at

martina@evergreen.edu

An example of a blog post can be found here: <http://www.evergreen.edu/mes/post/reflections-carbon-friendly-forestry-conference>

Reimbursement

If your request has been approved you must keep all relevant itemized receipts. You will need to take your receipts to the MESA advisor for reimbursement. The advisor's for student clubs are located on the third floor of the CAB building in the Student Activities Office. MESA's coordinator for the 2017-2018 year is Jeannette Smith smithje@evergreen.edu

10) Event/Research Dates:

**2017-2018 Master of Environmental Studies Student Association (MESA)
Application for Professional Development Funding (PDF)**

11) Will you be a registered student at the time of the event/research?

12) Please describe how you plan to share your experience. Please see “Sharing Requirement” section above.

13) How are you able to offset costs (carpooling, lodging with a friend, volunteering, sharing supplies, etc)?

14) Have you explored additional funding opportunities? Explain.

15) How will you use the requested funds? Please be specific by including itemized descriptions with costs. (Food cannot be reimbursed.)

16) Total Cost:

**If requesting funds for research needs only please stop here.
If requesting funds for professional development please continue.**

17) Event Location:

18) Will you be presenting your research at the conference in the form of either an oral presentation or a poster presentation? Please describe.

23) Additional Info: