**MES Faculty Meeting and MES Student Orientation (2014)**

Friday, September 19 and Saturday, September 20

Location: Evergreen TBA

*Note: Evergreen faculty retreat scheduled for Tues, Sept 16 and Wed, Sept 17.*

OVERVIEW

**Faculty Meeting**

Friday, September 19, 2014, 8:30-12:00

**New Student Orientation: Lunch and Introductions**

Friday, September 19, 2014, 12:00-6:00 (Faculty may leave at 3 pm or attend the entire event.)

Dinner at Kevin’s house starting around 6:30 for core / adjunct faculty and their families

**New Student Orientation: Seminar on *Silent Spring***

Saturday, September 20, 2014, 10:00-12:00 (gCORE faculty should arrive by 9:30)

DETAILED AGENDA

**Faculty Meeting Agenda—TENTATIVE AGENDA**

8:30-9:30

Overview of administration activities and priorities

Assign faculty administrative roles for 2014-2015

* Admissions/Scholarship committee
* Hooding ceremony
* GRE analysis
* MESA liaison
* Other faculty governance?

Schedule future MES faculty meetings

9:45-10:45

Overview of thesis process

* Assessment of 2013-2014 thesis process
* Key dates and steps in 2014-2015 thesis process
* Coordination of reader assignments
* Thesis Workshop
* “Mini-prospectus” for summer research

11:00-12:00: Adjunct faculty welcome to join!

Overview / update on 2014-2015 curriculum planning: core and elective classes

Class logistics

* Field Trips – budgets, process
* Evaluation process
* Budgets for speakers and other course needs
* First year cohort demographics
* Visit from program secretaries (11-11:30)