Hello my name is@{EMPLOYEE\_DEMO!FIRST\_NAME} and I'm a student at The Evergreen State College calling MES alumni about the MES 30th Anniversary Celebration on April 25.

I am calling to see if you received a save the date postcard in the mail and to update your directory information so we can be sure you receive an official invitation. Invitations will be mailed in February. Did you receive the save the date postcard? (if so, then you don’t need to update mailing address)

Are you still receiving mail at @{PROSPECT\_BASE!ADDRESS1} @{PROSPECT\_BASE!ADDRESS2} @{PROSPECT\_BASE!CITY}, @{PROSPECT\_BASE!STATE} @{PROSPECT\_BASE!ZIP}?

We have @{PROSPECT\_BASE!INTERNET\_ADDRESS} on file as your preferred email, is that correct? If not, what is your current email?

Also, our records show that you currently work for @{PROSPECT\_EMPLOYER!NAME} as a @{PROSPECT\_EMPLOYER!JOB\_TITLE}. Is this still correct?

The main reason I’m calling tonight is because MES is having a 30th Anniversary Celebration on Saturday, April 25th, and all alumni, former and current faculty and current students of the program are invited. Guests are also welcome.

The celebration is on the same weekend as Arts Walk and Procession of the Species, and just two days after the annual Rachel Carson Forum (don’t know topic yet), so returning alumni can make a weekend out of it.

The event itself includes a Saturday morning brunch on campus celebrating the decades of MES and a private evening party in downtown Olympia after the Precossion of the Species and Arts Walk.

Registration is $20, which includes the brunch and evening celebration. Early registration will help MES plan a successful event.

I can register you tonight, or send you information about the anniversary event by email. An invitation will also be mailed to you in February. Would you like to register now or receive an email?

<http://www.evergreen.edu/mes/anniversary>

Thanks for your time, and have a good night!

Message:

[Insert necessary language] I’m calling MES alumni to tell them about the MES 30th Anniversary Celebration on Saturday, April 25. MES alumni and guests are invited back to campus and Olympia to join past and present faculty and current students for a memorable day including brunch on campus, Olympia Arts Walk, Procession of the Species and a private evening celebration in downtown Olympia. For more details and to register, please go online at evergreen.edu/mes/anniversary. If you have questions call Gail Wootan, MES Assistant Director at 360-867-6225.

Emma email:

SUBJECT: How to register for MES 30th Anniversary

Dear FIRSTNAME:

Thank you for speaking with me earlier this evening about the MES 30th Anniversary Celebration on April 25. To register, please go to [evergreen.edu/mes/anniversary](http://evergreen.edu/mes/anniversary) to register online with a credit card.

If you have any questions about the event, please email Gail Wootan, MES Assistant Director, at [wootang@evergreen.edu](mailto:wootang@evergreen.edu).

Thank you,