

Questions New Teachers May Want To Ask

The following questions are intended to focus your thinking on typical teacher concerns.

- How do I address the principal? Ms., Mrs., Mr., Miss, Dr., first name?
- What do I do if I need to be away from school to attend a meeting or conference?
- What should I do if I am ill and cannot come to work?
- Whom should I talk to about personal concerns involving myself and other staff members?
- What should I do if I am having personal problems with a team or department member?
- What should I do with a student that I cannot discipline?
- How do I get supplies for my room?
- What should I do if my room is too hot or too cold?
- Where is the copy machine?
- Are there restrictions on how many copies I can make?
- What can I ask an educational assistant to do for me?
- What are my responsibilities if I have a special education student in my classroom?
- What are my responsibilities if I have a gifted student in my classroom?
- May I contact people in the district offices or should I go through the principal's office with my request?
- Who will be evaluating me?
- What should I do if I want to take my students on a field trip?
- How do I get a bus for a field trip?
- Can parents drive on field trips?
- What can I do if I get sick in the middle of the school day?
- If I want to talk to the principal, should I drop in the office, write a note, or ask for an appointment?
- If I feel that a student is wearing inappropriate clothing, what can I do?
- Is there a building handbook I should use?
- What should I do when I don't know what to do?
- If a student in my class is experiencing emotional/academic difficulties, who in the building do I contact?
- Who in the building can assist me in dealing with a difficult parent?
- If I am aware of a tragedy one of my students is experiencing, to whom do I report my suspicions?