

Sample Teacher Interview Thank You Letter

Your Name
Your Address
Your City, State, Zip Code
Your Phone Number
Your Email

Date

Mrs Joan Jackson
Human Resources Manager
Worcester School District
21 Irving Street
Worcester, MA 01609

Dear Mrs Jackson,

Thank you very much for the opportunity to interview for the teaching position at Bellview Street School. I enjoyed talking to you and learning more about your school district. I was particularly interested in your focus on active citizenship and the challenge of developing co-operation and respect in the classroom.

I would like to help your district achieve this vision by contributing my skills and experience to creating an active community of learners who are well prepared for living and learning in today's world. My experience with young learners at Hennessy School and the time I spent teaching in the Rochester City School District have helped me to develop strong classroom management skills and an appreciation of diversity that will be of particular value in this teaching position.

As discussed I have a special interest in the use of technology in the classroom and have taken a number of courses to facilitate this. I would also like to restate my interest in becoming involved in extra-curricular programs.

Thank you again for taking the time to interview me today. After our meeting I am even more enthusiastic about this potential opportunity. Please contact me if you have any additional questions. I look forward to speaking with you again soon.

Sincerely

Your Name