Loren Petty

Education Field Experience

and Community Relations Officer

Teacher Education Programs

Self-Evaluation

August 2015 – July 2016

Highlighted Accomplishments for 2015-2016

* Continued to build on and strengthen connections with school districts. This is and always has been my top priority. I feel that I have excellent relationships with North Thurston, Olympia, Tumwater, Shelton, Clover Park, Tacoma, Steilacoom, Sumner, Highline, and Seattle but there are many new Principals and Human Resource Directors that I will need to meet this year.
* Continued to strengthened connections with Alumni through Facebook, emails, Twitter, Instagram and school visits.
* The MiT Job Fair at the Tacoma Campus attracted school districts to meet with the MiT year 2 candidates. Participants were from Tacoma, Federal Way, Highline, North Thurston, Seattle, Puyallup, Sumner, Yelm, Olympia, Bremerton, University Place, Olympia Community School, Eatonville, Shelton, Tukwila, Steilacoom, Franklin Pierce and Tumwater School Districts. I will continue to host the Job Fair in Tacoma as it is more centrally located.
* The Mock Interviews gave the MiT candidates the opportunity to practice interviewing and to receive feedback from school principals and vice principals, human resource directors, retired teachers. We had many new people participate this year as jobs are more plentiful. Participants were from Aberdeen, Mary M. Knight, Tacoma, Steilacoom, North Thurston, Olympia, Tumwater, Centralia, Puyallup, Clover Park, Yelm, Federal Way, Franklin Pierce, Shelton, Highline School Districts and the Capital Regional ESD.
* Coordinated the MiT Hooding Ceremony.
* Coordinated the Program Surveys: alumni satisfaction, mentor teacher and principal satisfaction, field placement, Standard V, and end of program.
* The Connection Newsletter was published two times this year. I feel that these two newsletters were the most informative, alumni and student centered ones that we have done.
* Worked with Pat to revise and update the MiT Student Teaching Handbooks, The Guidebook to Policies and Procedures, Faculty Student Teaching Handbook and Principal Student Teaching Handbook.
* Worked with Pat to revise and update the Mentor Teacher Handouts: Mentor Teacher as Coaches, Mentor Teachers as Evaluators, Mentors’ Role in TPA Assessment.
* Revisedand updated the “Mentoring An Evergreen State College Student Teacher” Handout. This is a brief Q/A handout on the advantages of a Student Teacher.
* Assisted with the coordination of various alumni panels and guest speakers. I worked closely with the school districts and panelists regarding substitute teacher reimbursement, lunch meal tickets as well as confirmation of the panelists.
* Coordinated the nomination process and award presentation for the **P**K-12 Distinguished Educator of 2016 Awards.
* Supervised Graduate Assistants. Distribute work tasks.
* Emailed weekly job postings in the spring to MiT 2016 candidates and alumni. Also posted these job postings on Facebook. Emailed Principals regarding students to interview.
* Coordinated the photo shoot for the MiT Catalog with Alumni and Faculty.
* Reviewed and scanned Placement files for 2nd year teacher candidates and alumni.
* Fall and Spring Student Teaching Placements and the Winter/Spring Practicum Placements.
* Diligently forwarded news articles, alumni recognitions, article ideas (suggestions) to Alumni Relations and Media/Community Relations.
* Workshops for 2nd year Teacher Candidates included
* Updated MiT and MEd Alumni Recognition and Awards 2001-2016 flyer.
* Assisted in the coordinating of the PEAB Meetings. I provided all necessary OSPI Paperwork for Substitute Teacher Reimbursement, Campus Parking, and Campus Meal Tickets.
* Photoshoot for MiT Catalog – North Thurston Schools. Was able to photograph alums, current MiT Student Teachers.
* Continued to work with the Evergreen Bookstore on the MiT Coffee Mug with profits going to the MiT Diversity Scholarship fund.
* Why Teach? Why Evergreen Project. Developed to promote the positive side of the teaching profession and the MiT Program. The project campaign was a way to reach out to alumni of the Master in Teaching program and see why they chose to go through the program and why they wanted to become teachers.
* Geoduck Teacher Swag Project. (Evergreen Banner and Geoduck Teacher Magnet) Developed to:

Spread Geoduck pride while inspiring students to pursue a college education at Evergreen and the Master in Teaching Program

Thank our teacher alums for educating the next generation of Geoducks and Geoduck Teachers

Teacher Alums will submit photos of their classrooms with the Teacher Swag displayed. We will post through Social Media (Advertising).

This will provide a continued presence of The Evergreen State College in our alums’ classrooms.

* Organized MiT Alumni Panel for the 2016 Return to Evergreen with Katie Agren, Nate Gibbs-Bowling, Sean Riley, Jerry Price, and Sarah Applegate. Teachers are Agents of Change. <http://www.evergreen.edu/return/2016/sessions.htm#teachers>

# Reflections on 2015-2016

* I feel that my greatest strength is the one on one contact that I have with our students. I try to make them feel welcome in my office and hope that they will come by anytime to find out an answer to a question or to find out about a job.
* I enjoy the contact that I have with school district personnel: Human Resource Directors and staff, Building Principals, Teachers and Office Secretaries.
* Another strength is my ability to connect with our alums. I chat with them in grocery stores, via email and Facebook, etc.

* I am a great organizer of others as in the case of the graduate assistants.
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# Goals for *2016-2017*

* Begin a series of alumni gatherings or workshops. Every 4 or 6 months to discuss a topic or present a workshop. Our alumni could even present a topic or workshop for other alumni as well as brainstorm on how to promote the teaching profession.
* Take an English writing course at the college to improve my writing skills