

Wren Gauthier

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Work Experience

Host

Fiamma Pizza-Bellingham, WA
March 2024 to Present

- Greeted and seated guests, and managed the flow of customers to ensure a smooth dining experience.
- I packed to-go orders, took phone orders, and helped answer questions about the menu.
- I kept the dining area clean and organized by bussing tables and resetting for new guests.

Grassroots Coordinator / Administrative Assistant

Defenders of Wildlife at CU Denver-Denver, CO
August 2019 to November 2024

- Petitioned for various campaigns around Denver city, trained volunteers, and was responsible for setting up meetings and sending out daily updates to members.
- Lobbied for campaigns in the capital building to high-standing Colorado politicians.
- Later, I moved to work remotely. This included organizing employee placements, managing calendars, coordinating meetings, and maintaining filing systems

Supervisor

Fiamma Burger-Bellingham, WA
March 2022 to May 2024

- As a supervisor, I trained and managed the cashier team, ensuring everyone stayed organized and stepped in whenever a guest had an issue.
- Worked closely with the kitchen and front-of-house teams to help create a positive, efficient experience for every guest.

Shift Manager

Chop 5 Salad Kitchen-Boulder, CO
March 2019 to September 2021

- Responsible for training new employees, opening and closing the restaurant, serving/preparing food, fine-tuning knife skills, checking out customers, basic bookkeeping, and writing daily reports.

Volunteer Experience

Compass to Campus Mentor

Bellingham High School -Bellingham, WA
February 2025 to Present

- Aiding students in understanding directions/expectations
- Proctoring assessments and assisting teachers.
- Building relationships with students, and in turn: Increasing school engagement, encouraging goal setting, and supporting students in creating plans and sharing resources

Synchronized Swimming Coach

5280 Synchro-Boulder, CO
August 2018 to July 2021

- Coaching swimmers ages 4-16, encouraging team-oriented behavior, and competitive skills.

Classroom Assistant and Tutoring

BOCO Tutoring -Boulder, CO
June 2021 to September 2022

- Organized student plans and goals while maintaining positive relationships with them and their parents.
- Assisted in classroom management and creating lesson plans that met state and individual requirements.

Education

Some College in English Education

Western Washington University - Bellingham, WA
August 2022 to Present (Expected Graduation Spring 2025)

Skills

- Teachers Aid
- ELA Tutoring
- Serving, Bartending, Barista
- Training
- Bookkeeping