

# Kolby Rowland

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## Employment & Experience

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### COYOTE CENTRAL

Seattle, WA

*Classroom Mentor (volunteer)*

2023 -

- Supported teaching artist in daily class instruction
- Modeled active listening, curiosity, and leadership to students
- Helped with clean up, set-up, and transitions between activities
- Helped identify and assist students who may have needed extra support
- Provided an extra set of hands in demo's and group activities

### SEATTLE INTERNATIONAL FILM FESTIVAL

Seattle, WA

*Year-round Cinema Lead*

2021 -

- Opened, closed, and maintained daily operation of the historic Egyptian Theater
- Assembled daily ticket and concession sale reports
- Oversaw inventory control and purchasing
- Provided light building maintenance and communicated larger scale facilities issues to proper departments
- Led a team of cinema floor staff committed to providing the best patron experience possible
- Gained experience selling tickets thru Elevent POS system
- Gained experience selling concessions thru Square POS system
- Facilitated a high level of customer service toward patrons and offered professional courtesy to internal and external clients
- Gained basic familiarity with professional digital cinema projection systems
- Performed nightly perimeter checks to ensure building security
- Acquired basic bartending and food handling skills
- Partook in live event production including special screenings, Q/A's, and musical performances.

### SEATTLE ART MUSEUM

Seattle, WA

*Visitor Services Officer*

2019 - 2021

- Acted as the face of the Museum by facilitating a friendly, welcoming, and empowering experience for all patrons

- Relayed feedback from patrons and staff to supervisors in order to better understand the needs of SAM's audience and to create a warm and engaging environment and workplace conducive to the experience and enjoyment of art
- Reconciled patron conflicts and complaints proactively with flexibility and accommodation at the forefront
- Ensured the safe-keeping of all art on public display

**SAN FRANCISCO ART INSTITUTE**

*New Genres Salon/TWR Exhibitions Coordinator*

**San Francisco, CA**

*2016 - 2018*

- Coordinated with students, faculty, and staff members at the San Francisco Art Institute to produce semesterly art exhibitions representing the New Genres Department
- Performed student submission review, organizational and clerical work within the Institute, creation and distribution of promotional material, assistance in the installation of exhibitions, photographic and video documentation of exhibitions and archiving.
- Acted as liaison between student-artists and staff/faculty, fostering a welcoming creative environment in which significant cultural and social contributions were made to the Institute.
- Ensured that day-to-day conditions of the New Genres studios were maintained, which included resurfacing and painting walls, cleaning installation spaces, performing checks of all in-house digital and AV equipment, and assisting students with installations of class projects.

**SAN FRANCISCO ART INSTITUTE**

*Equipment Checkout Monitor*

**San Francisco, CA**

*2017 - 2018*

- Arranged rentals of photography and videography equipment for students.
- Orchestrated reservations of studio spaces and edit suites.
- Prepared all equipment orders for pick-up and managed order returns.
- Gained a general understanding of operational methods for most video and photo equipment, including a variety of Canon DSLR's, HD and SD video cameras, 16mm and 35mm movie cameras, 35mm SLR's, medium and large format film cameras, digital projectors and media players, digital monitors, and grip/electric equipment.

**SAN FRANCISCO ART INSTITUTE**

*Sculpture Studio Monitor*

**San Francisco, CA**

*2017 - 2018*

- Performed a variety of facility duties including maintenance of ceramic and fabrication studios, metal and wood shops, and power tools.
- Arranged student rentals of fabrication equipment.
- Occasionally assisted students with the fabrication of sculpture and ceramic projects.

**WALTER-MCBEAN GALLERIES**

*Gallery Preparator and Attendant*

**San Francisco, CA**

*2016 - 2017*

- Preparator duties included receiving and unpacking artworks for installation, resurfacing and painting walls, hanging and installing artworks, operation of power tools, heavy lifting, moving and organizing raw building materials.
- Attendant duties included opening and monitoring the gallery during business hours, ensuring any digital or powered components of artworks are properly initiated, greeting visitors and answering any questions..

## Education

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### **San Francisco Art Institute**

**San Francisco, CA**

*Bachelor of Fine Arts in New Genres, May 2018*

- Winner of Outstanding Academic Achievement Award (equivalent of valedictorian)
- Winner of New Genres Student of The Year Award

### **Chapman University**

**Orange, CA**

*Bachelor of Fine Arts in Film Production Candidate, 2014-15*

## Additional Skills

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- Proficient in Adobe Photoshop and Premiere
- Proficient in Microsoft Word, Excel, and Powerpoint
- Proficient in Elevent
- Proficient in Square
- Proficient in Airtable
- Proficient in Quickbooks
- Generally tech savvy and quick learner with new programs
- Ability of heavy-lifting and strenuous physical activity
- Familiar with digital videography and lighting techniques
- Familiar with audio recording techniques for video
- Familiar with bartending, switching kegs, and food handling
- Proficient in radio communication