Laura Christina Jones 1726 Medallion Loop NW Olympia, WA 98502

(425) 361-5346 laurachristina10@yahoo.com

Position: Paraeducator Positions – Student Specific / Olympia

Personal Qualifications

- Over five years as a special needs paraeducator.
- Maintained files for student's special education needs and for a supervisor to determine the next task, assignment, or to solve a problem
- Attended all Continuing Education Classes offered by the school district.
- Over ten years of customer service experience.
- Listened to the customers' needs, delivered quality customer service, and telephone or written follow-up.
- Maintained privacy when learning about individual students' IEP.
- Was educated on g-tube feeding and cleaning on daily basis.
- Experience with a Hoyer left for relocating student from wheelchair to laying down position bed/table.
- Maintained a professional relationship with students, parents, and co-workers in a truly diverse environment.
- I knew when it was necessary to ask for more information or where to find the information if I did not fully understand the information pertaining to OT, PT, or IEP.
- Maintained a detailed journal of the daily schedule for the behavioral specialist and the students' IEP
- Demonstrated ability to stay calm in stressful situations.
- Demonstrated ability to work with other para educators together or independently for the greater good of the student.

Professional Experience

Monroe School District
District Office
14692 179th Avenue SE
Monroe, Washington 98272 **Paraeducato**r, October 2019-August 2022

Mukilteo School District
District Office
9401 Sharon Drive
Everett, Washington 98204
Paraeducator, September 2015-December 2016

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Estee Lauder at Macy's Northgate Mall 401 Northwest Northgate Way Seattle, Washington 98125 **Cosmetic Assistant,** May 2005-2015

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Education / Training

Evergreen State College 27 Evergreen Parkway NW Olympia, Washington 98505 Winter 2022 to Present

Western Governor's University / WGU Administration Headquarters 4001 South 700 East #700 Salt Lake City, Utah 84107

Bachelor's Degree, Presently Online Education and Special Education Endorsement

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North Seattle Community College 9600 College Way North Seattle, Washington 98103 Associates Degree 2016

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Kirkland Beauty School 17311 140th Avenue NE Woodinville, Washington 98072 Cosmetology Certificate 2004 Monroe High School 17001 Tester Road Monroe, Washington 98272 Graduated 2002

Awards / Acknowledgements

- Business 169, 2015
 Microsoft Word, Power Point, and Excel
- Early Childhood Education Certificate, 2014
- Safe School Certificates
 Monroe school District
- Top Sales in Estee Lauder

References

Mrs. Carolyn Rubio Mukilteo School District Mariner High School (425)

Deborah Henderson, Vice-Principal Frank Wagner Elementary School Monroe School District (360) 804-3200 Hendersond@monroe.wednet.edu

Janna Pope, Teacher (retired) Monroe School District Frank Wagner Elementary School (425) 418-0280 Pope71025@gmail.com

Sheri Nelson Coach Manager