

# Vanessa Cox

5221 S sheridan Ave  
Tacoma WA 98408  
(310) 487-1584

## EXPERIENCE

### **Soupure, Los Angeles — *Shift Lead***

August 2017 - March 2018

- Knowledge of product and juices
- Filling large orders
- Organizing product in kiosk as well as for shipping
- Counting and balancing registers

### **Pressed Juicery, Los Angeles — *Shift lead/Associate***

November 2016 - April 2017

- Knowledge of product and juices and benefits of each
- Counting register and keeping it balanced
- Organizing and counting of product
- Servicing juices and freeze

### **Swim Spot, Santa Monica — *Key Holder***

August 2015 - April 2016

- Balancing the register at closing and opening
- Ringing out customer purchases both cash and credit
- Knowledge of products, fabrics, and what works best with different lifestyles

### **Original Force 3D Animation, Los Angeles — *Executive Assistant***

August 2015 - August 2016

- Helping facilities with tasks that need to be done at the office
- Building and putting together furniture
- Answer phones as well as perform other receptionist duties

### **Student Volunteer, Lacey, WA — *Lydia Hawk Elementary***

September 2022- February 2023

- Helping students with basic instruction and giving assistance
- Helping my teacher prepare for her next lessons
- Reading with students and encouraging their skills
- Create a safe space for both student and teacher to have help

## EDUCATION

**Palisades Charter High School, California — 2010 - 2014**

**Evergreen, WA — *ECE* September 2019- June 2023**

## SKILLS

Learns POS systems quickly

CPR and AED certified

Works well under pressure

Effective problem solving skills

Excellent Customer service

Works very well with children

## LANGUAGES

English

