

# Madeleine Woodard

Seattle, WA 98106

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Recent college graduate seeking employment in Environmental Science sector. Adaptive and compassionate with a commitment to serving the greater community. Experienced working with culturally diverse population in the West Seattle area. Skilled in photography with works under review for publication under Dr. Clarissa Dirks at Evergreen State College.

Authorized to work in the US for any employer

## Work Experience

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### **Teacher's Assistant**

Northwest Montessori School

January 2021 to Present

I work as a teaching assistant, I work with young children to help them get ready for kindergarten in either further Montessori schooling or public schooling.

### **AmeriCorps Member**

United Way of King County - Seattle, WA

June 2019 to August 2019

- Served over 1500 healthy meals and snacks to children with the intention of reducing food insecurity during the gap in the academic year
- Kept inventory of daily and weekly food items
- Planned and facilitated group activities with children
- Promoted good sanitation and healthy practices

### **Dining Room Server**

Daystar Retirement Village - Seattle, WA

August 2015 to August 2018

- Served over 50 residence daily
- In charge of kitchen and dining room meal preparation
- Served residents their chosen meal and attended to their dining room needs
- Mentored new staff
- Built strong relationships with the residents

Student Conservation Association - Forks, WA

June 2015 to July 2015

- Volunteered alongside the DNR and Earth Corp. to measure, tag and ID trees in the Hoh Rainforest.
- Worked with people younger and older than myself, making sure that communication was open.
- Learned how to measure the circumference of trees, and to ID plants.

### **Plant Caretaker**

West Seattle Nursery - Seattle, WA

March 2014 to September 2014

- Responsible for the nurturing care and watering of a variety of trees, shrubs and plants
- Provided positive and great customer service
- Educated customers on types of plants and provided tailored plans based on plant type and environment

### **Plant Sales Associate**

Langley Fine Gardens - Vashon Island, WA

March 2008 to July 2014

- Provided excellent customer service
- Educated customers about the variety of annual, perennial, and edible plants for sale

## Education

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### **Bachelor of Science in Environmental Science**

Evergreen State College - Olympia, WA

September 2018 to June 2020

## Skills

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- Adobe Photoshop
- ArcGIS
- GIS
- Laboratory Experience
- Photography
- Meal Preparation
- Microsoft Office
- Microsoft Word
- Microsoft Powerpoint
- Microsoft Outlook
- Data Collection
- Research
- Data Analysis
- Presentation Skills
- Childcare
- Early Childhood Education
- Teaching
- Classroom Management

## Certifications and Licenses

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### **CPR Certification**