

# Esra-Lynn Fife

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## -----Summery-----

Three years teaching students how to use wood shop tools, plan projects, and overcome apprehensions toward new things. A year and a half working with houseless youth as a residential counselor teaching basic living skills, working with an assortment of behaviors and performing objective daily analysis.

## -----Skills-----

- Supervision & Facilitation
- Coordinating Projects
- Teamwork
- Task Balance
- Communication & Mediation
- Objective analysis & writing
- Patience
- Timely and Prepared
- Organization
- Extensive record keeping
- Shop & file Maintenance
- Visual Design & Craft

## -----Experience-----

**Woodshop** | The Evergreen State College - Olympia WA  
**Gallery & Graphic Design** | Freelance Work - Olympia, Seattle WA  
**Residential Counselor** | Haven House - Olympia WA

**Social Skills** - Collaborating with students to plan woodworking projects from sketch to finished product. Teaching youth stress coping skills and life skills. Working with a client to envision and design a satisfactory product.

**Teamwork** - Coordinating with coworkers and management to operate and maintain work spaces. Working with other counselors to facilitate dinner, assist youth with homework and projects, and insure a bedtime routine. Supporting professors as a Program Aide to help students fabricate projects outlined in a syllabus.

**Leadership** - Creating a welcoming learning environment while training students on machine safety. I was trusted to lead group projects and run the shop in my boss' absence. Devising and implementing appealing learning activities for youth.

**Outside the box thinking** - Sustaining students' individual needs while encouraging expansive learning. Working with a diverse range of behaviors to help youth accomplish their goals. Addressing harmful and destructive behaviors with youth while calmly presenting alternative options.

**Problem Solving & Active Listening** - Assessing situations to know when I can fix something myself and when to ask for help. Maintaining a calm demeanor in the presence of arguments. Skillful mediation by listening objectively and working with all parties to come up with a mutual resolution. Noticing body language and responding accordingly to keep youth engaged and calm during stressful situations.

**Filing & Planning** - Organizing clerical paperwork. Proficiency with analogue and computerized filing systems. Keeping objective and precise records. Tracking plans and appointments.

## -----Work Readiness-----

**First Aid Experience** - I keep my First Aid/CPR training up to date. I administer first aid quickly and calmly.

**On Time & Prepared** - I arrive at work early and ready. I keep a clean work space.

**Adaptable** - I learn systems and routines quickly and thoroughly. I can handle a rapidly changing work schedule.

## -----Education-----

The Evergreen State College | Olympia WA | Graduated 06/2020  
Bachelor of Arts: Arts and Communication

**References available upon request**