Application Relat	ed Information
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Application:	Application Incomplete	Iteration Name:	202410_GR_G
Grad Program Applying To:	MES	Program Name:	MES
Recommendation Information			
Recommended By:	brule burkhart	Recommenders Title:	Director
Recommenders Institution:	Washington State Department of Natural Resources	Contact Name:	Jamey Taylor
Waive Access to Recommendation Ltrs:	I choose to waive my right to review this recommendation.	Recommendation Waiver Choice:	
Recommendation Form Submitted:	\checkmark	Recommendation Status:	Received
Received Date:	01/10/2023 12:58 PM	Recommender Assessment:	I recommend this applicant.
Recommendation Type:	General	Recommender Form:	Letter of Recommendation
Recommendation Entity ID:	1024000108747843	Recommendation Owner:	Josephine Bernier
Recommender Form Questions			
How long have you known applicant:		Applicant ability as self-directed learner:	
Time since last contact with applicant:		Applicant as productive member of group:	
Relationship with Applicant:		Applicant most significant strengths:	
Ability to complete rigourous grad program:		Responsibility/reliability:	
Communication Skills - Oral:		Communication skills - written:	
Service Drientation-sensitivity/empathy:		Ability to work independently:	
Ability to handle stress:		Ability to think critically:	
Ability to analyze/problem solve:		Ability to think creatively:	
Openness to feedback:		Potential for leadership:	
Ability to work in a team:		Personal/professional reflection:	
Description Information			

Description Information

Description:

Other Information

Created Time: 12/30/2022 08:33 AM Modified Time: 01/10/2023 12:58 PM Form URL: https://evergreenstatecollege.radiu

Created By: Josephine Bernier Modified By: Josephine Bernier



January 10, 2023

Graduate Admissions The Evergreen State College 2700 Evergreen Parkway NW Olympia, WA 98505

To Whom It May Concern,

I am writing to recommend the admittance of Jamey Taylor to your Graduate Program. I came to know Jamey professionally in 2006 when my career at the Washington State Natural Resources began. She worked in the same division as me and although she was not my direct supervisor, she had dotted-line supervision over my work as a records management contact for my program in the division. Many years later, I had the pleasure of having Jamey in my chain of command even as a direct report in the extended absence of her supervisor until last year when she was promoted to be in Executive Management reporting to the Deputy Department Supervisor. Jamey serves as the agency's Internal Policy Administrator.

Jamey stepped into her role as the Policy Administrator with an almost impossible job ahead of her. The agency's internal policies had not been managed for several year. They existed in multiple places both electronically and in hard cop. Most had not been updated in several years and those that had been updated rarely made it across the finish line to be signed. She searched high and low and gathered all existing documents, made them electronic and searchable and designed a SharePoint site for staff to access them. She then created a policy manual on Internal Policy and had it signed by the agency's Department Supervisor ensuring alignment across all programs. She created the process for staff get broad agency review, alignment, and approval of program policies. She also assists programs with policy and procedure writing if there is a need. Because of her tenacious work, we have had more critical agency policy and procedures approved last month than we have had in ten years.

Jamey is a model example of a public servant, hardworking, rule following, and resources public funds conscientiously. She is not only knowledgeable, but also passionate about her field, committed to making a difference in the lives of others, and maintains exemplary collaborative skills. She shares her experiences and helps staff for prepare for change. She holds the highest of professional standards and desires to achieve excellence with a positive attitude, even when faced with the impossible. I am thrilled that she has made the decision to further her education and she will, without a doubt, make a fabulous addition the Master's Program at your institution. Please feel free to contact me at <u>brule.burkhart@dnr.wa.gov</u> or 360-890-2698 if you have any questions or need further information.

Best,

Brule Burkhart Director of Enterprise Services Washington State Department of Natural Resources