



To Whom It May Concern:

This is to verify that the following individual served full time as an AmeriCorps member in the VISTA (Volunteers In Service To America) program for the term of service indicated below:

Name:

AmeriCorps¹ VISTA program places individuals in nonprofit organizations and public agencies to support efforts to alleviate poverty. Since 1965, more than 200,000 members have served low-income communities in every state, the District of Columbia, Puerto Rico, and the Virgin Islands.

While members are authorized, trained and supported throughout their service by AmeriCorps and the VISTA program, the sponsoring organization operates the service project. Should you wish to gather information about the AmeriCorps member's service activities or performance, you should contact the sponsoring organization directly.

INFORMATION FOR FEDERAL EMPLOYERS

Federal Employment Non-Competitive Eligibility (NCE):

AmeriCorps members who successfully complete a year of service in the VISTA program have noncompetitive eligibility for federal hire for a period of one year after completion of the AmeriCorps member's service (dates listed above). This is in accordance with Executive Order No. 11103 as applied to service under Title I of the Domestic Volunteer Service Act (DVSA) of 1973, or under Title VIII of the Economic Opportunity Act of 1964. See 42 U.S.C. § 5055(d); 45 C.F.R. § 2556.340. An employing agency may extend the period for two more years to a total of three years if the former AmeriCorps member, after the qualifying service in the VISTA program, is in the military service or studying at a recognized institution of higher learning, or is engaged in another activity which, in the opinion of the appointing authority, warrants an extension.

Federal SCDs for Leave, RIF and Retirement:

Having enrolled on or after October 1, 1973 for an enrollment period of at least one year under Title I of the DVSA, the former AmeriCorps member should receive credit for the purpose of computing federal Service Computation Dates (SCD). See 42 U.S.C. § 5055(c). VISTA service shall not be credited toward completion of any probationary or trial period. This service is creditable to SCD for Leave and SCD for Reduction in Force (RIF) upon hire. This service is also potentially creditable for CSRS/FERS retirement under the same conditions that apply to a creditable period or periods of non-deduction service. Both CSRS and FERS employees may make a service credit deposit for service in the VISTA program. (Federal HR - see CSRS and FERS Handbook Ch. 20 Section 20A 2.1-2)

**Indicates period of service which is creditable for SCD for Leave and SCD for RIF, and potentially creditable for CSRS/FERS retirement.*

***Indicates payment to be used for computation of civilian service credit deposit.*

If this office can be of further assistance, please contact us at 1-800-942-2677 or VISTAvverify@cns.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carly Bruder'.

Carly Bruder,
Acting Director, AmeriCorps VISTA

¹AmeriCorps is the operating name for the Corporation for National and Community Service, a federal agency.